

**The Ohio State University**  
**Accelerated Licensure Program for Principals**  
**Candidate Nomination/Application Instructions**

Columbus City Schools certificated staff who are interested in being considered for nomination to the 2023-2024 Ohio State's Accelerated Licensure Program for Principals by Superintendent, Dr. Talisa Dixon, please submit the following items by 4:00 p.m. on Monday, November 28, 2022, via this [Google form](#).

- 1.) **Accelerated Licensure Program Candidate Information Form.** Note: The signature on the bottom can be ink signed or electronically signed, but it cannot be typed in. ([linked here](#))
- 2.) **OSU Nomination Form:** Complete only the top portion where the form requests your information. ([linked here](#))
- 3.) **Letter of Interest** to Dr. Talisa Dixon, Superintendent, expressing a desire to be considered for nomination to OSU's Accelerated Licensure Program for Principals and outlining professional training and experience that would support your candidacy.
- 4.) **Your resume**
- 5.) **Letter of Recommendation #1.** This letter must be from your current principal (cannot be from an assistant principal). If you are not currently teaching, the letter must be from your current supervisor.
- 6.) **Letter of Recommendation #2.**
- 7.) **All Transcripts.** Undergraduate transcripts are required from all applicants. Graduate transcripts are required if applicants have completed any graduate courses.
  - a. For this district application, the transcript(s) may be official, unofficial, a copy of an official, etc. as long as the GPA is showing. Should you be selected for nomination, Ohio State will require official transcripts.

In order to be considered for nomination by the Superintendent to the Accelerated Licensure Program for Principals, all information must be submitted by the Monday, November 28, 2022, 4:00 p.m. deadline, as indicated above. As a reminder, submit all materials to this [Google form](#).

Applicants will be notified in December as to whether or not they have been selected as a Columbus City Schools candidate to be nominated to the program. Please note that because the Accelerated Licensure Program is an Ohio State program, the final decision regarding actual acceptance into the program for the candidates from Columbus City Schools will be made by Ohio State through their own screening and selection process. Also, please note that your application or acceptance into the Accelerated Licensure Program does not obligate you to apply for the CCS Leadership Intern Program, nor guarantee acceptance into the CCS Leadership Intern Program.

Thank you for your interest. If you have questions, please contact Megan Lemming at 614-365-5039 or [mlemming@columbus.k12.oh.us](mailto:mlemming@columbus.k12.oh.us).